

## ORDER FOR SUPPLIES OR SERVICES

PAGE 1 OF 6

1. CONTRACT/PURCH ORDER/AGREEMENT NO. F33657-97-D-2007		2. DELIVERY ORDER/ CALL NO. 0018		3. DATE OF ORDER/CALL (YYYYMMDD) 99 Dec 04		4. REQUISITION/PURCH REQUEST NO. SEE SECTION G		5. PRIORITY DO-C9		
ASC/CDS USAF/AFMC ASC/CDS BLDG 16, AREA B 2275 D. STREET WRIGHT PATTERSON AFB OH 45433-7233 THOMAS REASTER (937) 255-7003 X4653 thomas.reaster@ascdd.wpafb.af.mil		CODE FA8622		7. ADMINISTERED BY (If Other than 6) DCMC DAYTON AREA C BUILDING 30 1725 VAN PATTON DRIVE WRIGHT-PATTERSON AFB OH 45433-5302 SCD: C PAS: (NONE)		CODE S3605A		8. DELIVERY FOB <input checked="" type="checkbox"/> DESTINATION <input type="checkbox"/> OTHER (See Schedule if other)		
9. CONTRACTOR RJO ENTERPRISES, INC. NAME AND ADDRESS 4200 COLONEL GLENN HWY DAYTON OH 45431		CODE 6Z006		FACILITY MAILING DATE DEC 1 6 1999		10. DELIVER TO FOB POINT BY (Date) (YYYYMMDD) SEE SCHEDULE 12. DISCOUNT ITEMS N 13. MAIL INVOICES TO ADDRESS IN BLOCK SEE BLOCK 15 (PAYMENT OFFICE)		11. X IF BUSINESS IS <input checked="" type="checkbox"/> SMALL <input type="checkbox"/> SMALL DISADVANTAGED WOMEN-OWNED		
14. SHIP TO SEE SCHEDULE		CODE		15. PAYMENT WILL BE MADE BY DFAS-CO/NEW DOMINION DIVISION P O BOX 182041 COLUMBUS OH 43218-2041		CODE SC1018		MARK ALL PACKAGES AND PAPERS WITH IDENTIFICATION NUMBERS IN BLOCKS 1 AND 2.		
16. TYPE OF ORDER DELIVERY/ CALL PURCHASE		<input checked="" type="checkbox"/>		This delivery order/call is issued on another Government agency or in accordance with and subject to terms and conditions of above numbered contract. Reference your furnish the following on items specified herein. ACCEPTANCE. THE CONTRACTOR HEREBY ACCEPTS THE OFFER REPRESENTED BY THE NUMBERED PURCHASE ORDER AS IT MAY PREVIOUSLY HAVE BEEN OR IS NOW MODIFIED, SUBJECT TO ALL OF THE TERMS AND CONDITIONS SET FORTH, AND AGREES TO PERFORM THE SAME.						
NAME OF CONTRACTOR SIGNATURE TYPED NAME AND TITLE DATE SIGNED (YYYYMMDD) If this box is marked, supplier must sign Acceptance and return the following number of copies:										
17. ACCOUNTING AND APPROPRIATION DATA/LOCAL USE See Section G										
18. ITEM NO.		19. SCHEDULE OF SUPPLIES/SERVICES			20. QUANTITY ORDERED/ACCEPTED*		21. UNIT	22. UNIT PRICE		23. AMOUNT
*If quantity accepted by the Government is same as quantity ordered, indicate by X. If different, enter actual quantity accepted below quantity ordered and encircle.				24. UNITED STATES OF AMERICA LYTUS JORDAN BY: <i>Lytus Jordan</i> 14 Dec 99 CONTRACTING/ORDERING OFFICER				25. TOTAL \$563,601.00		29. DIFFERENCES
26. QUANTITY IN COLUMN 20 HAS BEEN <input type="checkbox"/> INSPECTED <input type="checkbox"/> RECEIVED <input type="checkbox"/> ACCEPTED, AND CONFORMS TO THE CONTRACT EXCEPT AS NOTED DATE SIGNATURE AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE				27. SHIP NO.		28. D.O. VOUCHER NO.		30. INITIALS		
36. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT. DATE SIGNATURE AND TITLE OF CERTIFYING OFFICER				32. PAYMENT <input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL		32. PAID BY		33. AMOUNT VERIFIED CORRECT FOR		34. CHECK NUMBER
37. RECEIVED AT		38. RECEIVED BY (Print)		39. DATE RECEIVED (YYYYMMDD)		40. TOTAL CONTAINERS		41. S/R ACCOUNT NO.		42. S/R VOUCHER NO.

1. In accordance with the provisions of the basic contract F33657-97-D-2007, Special Contract Requirement H-013(d) entitled "Orders" and this delivery order 0018, the contractor shall provide acquisition logistics support in accordance with the attached Statement of Work entitled "Acquisition Logistics Support to the F-15 System Program Office (SPO), USAF and FMS Integrated Acquisition Logistics, ASC/FBAW" dated 4 November 1999 as specified below at a ceiling amount of \$563,601.00.

2. SECTION B: The Supplies/Services Schedules are set forth on pages 3 and 4 hereto.

3. SECTION G: Appropriation and Accounting Data is set forth on page 5 hereto.

4. SECTION H:

In accordance with Special Contract Requirement 5352-245-9000, base support will be provided by ASC/FBAW for the following items: Office space, office furniture, access to computers and office electronic equipment, i.e. fax, printer, reproduction equipment, etc.

5. SECTION I:

Contract Line Item Number 0004 is completely funded and is subject to the provisions of FAR Clause 52.232-20 entitled "Limitation of Cost".

6. SECTION J: List of Attachments are set forth on page 6 hereto (Note: The Contract Security Classification Specification-DD Form 254 dated 6 October 1999 applies to this delivery order).

ITEM	SUPPLIES OR SERVICES	Qty Purch Unit	Unit Price Total Item Amount
0001			\$440,574.00
	<i>Noun:</i> ACQUISITION LOGISTICS SUPPORT-USAF AND FMS		
	<i>ACRN:</i> 9		
	<i>Security:</i> U		
	<i>DD1423 is Exhibit:</i> A		
	<i>Contract type:</i> Y - TIME AND MATERIALS		
	<i>Completion Date:</i> 03 DEC 2000		
	<i>Descriptive Data:</i>		
	a. The contractor shall provide acquisition logistics support in accordance with the attached Statement of Work (SOW) entitled "Acquisition Logistics Support to the F-15 Program Office (SPO), USAF and FMS Integrated Acquisition Logistics, ASC/FBAW" dated 04 November 1999 at a ceiling amount of \$440,574.00.		
	b. Listed below by prime/team members are the negotiated labor categories and corresponding estimated number of total labor hours for each category:		
	Labor Catagory-USAF	Estimated Hours	
	Project Manager	468	
	Senior Logistician	10,000	
	Admin Mgmt Assistant	540	
	Total	11,008	
	Labor Catagory-FMS	Estimated Hours	
	Project Manager	2,084	
	Admin Mgmt Assistant	108	
	Total	2,192	
000101	<i>Noun:</i> Funding Info Only		
	<i>ACRN:</i> AA		\$360,246.00
000102	<i>Noun:</i> Funding Info Only		
	<i>ACRN:</i> AB		\$80,328.00
0002			NSP
	<i>Noun:</i> DATA-EXHIBIT A		
	<i>ACRN:</i> 9		
	<i>Security:</i> U		
	<i>DD1423 is Exhibit:</i> A		
	<i>Contract type:</i> Y - TIME AND MATERIALS		
	<i>Completion Date:</i> ASREQ		
	<i>Descriptive Data:</i>		
	The contractor shall provide data in accordance with Contract Data Requirements List (CDRL), DD Form 1423, dated 04 November 1999, attached as Exhibit A. The price of this CLIN is included in the price of CLIN 0001 above.		

ITEM	SUPPLIES OR SERVICES	Qty Purch Unit	Unit Price Total Item Amount
000201	<i>Noun:</i> Funding Info Only <i>ACRN:</i> AA		\$0.00
000202	<i>Noun:</i> Funding Info Only <i>ACRN:</i> AB		\$0.00
0004	<i>Noun:</i> TRAVEL AND COMPUTER SERVICES <i>ACRN:</i> 9 <i>Security:</i> U <i>Contract type:</i> S - COST <i>Completion Date:</i> 03 DEC 2000 <i>Descriptive Data:</i> The contractor shall provide Travel/Computer Services required in the performance of CLINs 0001, and 0002 above and pursuant to Special Contract Requirement H-011 of the basic contract entitled "Payment Provisions for Materials/Computer Services/Travel/Subcontracting".		\$123,027.00
000401	<i>Noun:</i> Funding Info Only <i>ACRN:</i> AA		\$61,959.00
000402	<i>Noun:</i> Funding Info Only <i>ACRN:</i> AB		\$61,068.00

ACRN	Appropriation/Lmt Subhead/Supplemental Accounting Data	Obligation Amount
AA	57 03400 300 47R5 012ANV 4H0000 592IE 27130F 503000 F03000	\$422,205.00
	<i>Funding breakdown:</i> On CLIN 000101: \$360,246.00	
	On CLIN 000201: \$.00	
	On CLIN 000401: \$61,959.00	
	<i>PR/MIPR:</i> GLFDF007205004 \$422,205.00	
	<i>Descriptive data:</i>	
	The fund cite as it appears on the PR:	
	5703400 300 47R5 012ANV4H 592IE 27130F 503000 F03000	
AB	97 11X82 SR02 4FX4720CSRCSR01015000000000100050300F03000	\$141,396.00
	<i>Funding breakdown:</i> On CLIN 000102: \$80,328.00	
	On CLIN 000202: \$.00	
	On CLIN 000402: \$61,068.00	
	<i>PR/MIPR:</i> GLFDF00725000L \$141,396.00	
	<i>Descriptive data:</i>	
	The fund cite as it appears on the PR:	
	9711X8242 SR02 4FX 4720 CSRCSR 010150 00000 001000 503000 F03000	

DOCUMENT	PGS	DATE	TITLE
EXHIBIT A	4	04 NOV 1999	CONTRACT DATA REQUIREMENTS LIST (CDRL) DATED 04 NOVEMBER 1999
ATTACHMENT 1	6	04 NOV 1999	Statement of Work dated 04 November 1999 entitled "Acquisition Logistics Support to the F-15 System Program Office (SPO), USAF and FMS Integrated Acquisition Logistics, ASC/FBAW"
ATTACHMENT 2	4	06 OCT 1999	DD FORM 254 - CONTRACT SECURITY CLASSIFICATION SPECIFICATION



17. PRICE GROUP
18. ESTIMATED TOTAL PRICE



CONTRACT DATA REQUIREMENTS LIST						Form Approved OMB No. 0704-0188								
Public reporting burden for this collection of information is estimated to average 440 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Department of Defense, Washington Headquarters Services, Directorate for Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington VA 22202-4302, and to the Office of Management and Budget, Paperwork Reduction Project (0704-0188), Washington D.C. 20503. Please DO NOT RETURN your form to either of these addresses. Send completed form to the Government Issuing Contracting Officer for the Contract/PR No. listed in Block E.														
A. CONTRACT LINE ITEM NO. 0002			B. EXHIBIT				C. CATEGORY:  ADMIN							
D. SYSTEM/ITEM TECHNICAL SUPPORT				E. CONTRACT/PR NO. F33657-97-D-2007/0018				F. CONTRACTOR RJO						
1. DATA ITEM NO. A0003		2. TITLE OF DATA ITEM FINAL REPORT						3. SUBTITLE						
4.AUTHORITY (Data Acquisition Document No.) DI-ADMIN-80447/T				5. CONTRACT REFERENCE SOW PARA. 5.0 m/r				6. REQUIRING OFFICE ASC/FBAW						
7. DD 250 REQ DD		9 DIST STATEMENT		10. FREQUENCY SEE BLK 16		12. DATE OF FIRST SUBMISSION SEE BLK 16		14. DISTRIBUTION  b. COPIES						
8.APP CODE A		NA		11. AS OF DATE SEE BLK 16		13.DATE SUBSEQUENT SUBMISS SEE BLK 16		a. ADDRESSEE ASC/FBAW		Draft	Final			
16. REMARKS (AT END OF LINE PRESS THE DOWN ARROW TO CONTINUE ON TO NEXT LINE)  BLK 4: CONTRACTOR FORMAT IS ACCEPTABLE   BLK 14: DRAFT DUE 30 DAYS PRIOR TO END OF ORDER. GOVERNMENT COMMENTS DUE 15 DAYS PRIOR TO END OF ORDER. FINAL REPORT DUE END OF ORDER.										Reg	Repro			
								ASC/CDSY			1			
G. PREPARED BY <i>Robt J. Lamer</i>								H. DATE 4 NOV 99		I. APPROVED BY <i>Robt J. Lamer</i>			J. DATE 4 NOV 99	
DD FORM 1423-1, JUN 90								Previous editions are obsolete						
								Form Approved OMB No. 0704-0188						

Public reporting burden for this collection of information is estimated to average 440 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Department of Defense, Washington Headquarters Services, Directorate for Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington VA 22202-4302, and to the Office of Management and Budget, Paperwork Reduction Project (0704-0188), Washington D.C. 20503. Please DO NOT RETURN your form to either of these addresses. Send completed form to the Government Issuing Contracting Officer for the Contract/PR No. listed in Block E.

A. CONTRACT LINE ITEM NO. 0002		B. EXHIBIT		C. CATEGORY: MISC			
D. SYSTEM/ITEM TECHNICAL SUPPORT		E. CONTRACT/PR NO. F33657-97-D-2007/0018		F. CONTRACTOR RJO			
1. DATA ITEM NO. A0004	2. TITLE OF DATA ITEM TECHNICAL REPORTS - STUDY/SERVICES			3. SUBTITLE			
4. AUTHORITY (Data Acquisition Document No.) DI-MISC-80508/T		5. CONTRACT REFERENCE TASK ORDER PARA. 4.0		6. REQUIRING OFFICE ASC/FBAW			
7. DD 250 REQ LT	9. DIST STATEMENT NA	10. FREQUENCY SEE BLK 16	12. DATE OF FIRST SUBMISSION SEE BLK 16	14. DISTRIBUTION			
8. APP CODE		11. AS OF DATE SEE BLK 16	13. DATE SUBSEQUENT SUBMISS SEE BLK 16	b. COPIES			
16. REMARKS (AT END OF LINE PRESS THE DOWN ARROW TO CONTINUE ON TO NEXT LINE)  BLK 4: CONTRACTOR FORMAT IS ACCEPTABLE  BLK 7: MEMORANDA GENERATED AND SIGNED BY ON-SITE ANALYST. REPRESENTATIVE MAY BE USED TO TRANSMIT DATA.  BLK 10, 11, AND 12: SUBMITTAL AND "AS OF" DATES FOR THE DATA SHALL BE DETERMINED BY THE SUSPENSE DATE APPLIED TO THE TASK AT THE TIME IT IS REQUIRED.				a. ADDRESSEE ASC/FBAW	Final		
				Draft	Reg	Repro	
					1		
				G. PREPARED BY Robert S. Farmer		H. DATE 4 NOV 99	I. APPROVED BY Robert S. Farmer

17. PRICE GROUP
18. ESTIMATE TOTAL PRICE

04 Nov 1999

## **TASK ORDER STATEMENT OF WORK**

### **1.0 PURPOSE**

Provide acquisition logistics support to the F-15 System Program Office (SPO), USAF and FMS Integrated Acquisition Logistics, ASC/FBAW.

### **2.0 SCOPE**

This is a highly complex technical and management effort supporting the USAF F-15E, Saudi Arabian Peace Sun IX F-15S and Israeli Peace Fox VI F-15I weapon systems. Detailed knowledge of the F-15E, F-15S and F-15I systems and equipment are essential to assure program efficiency and effectiveness. The effort primarily involves the functional elements as identified in the basic Statement of Objectives (SOO) under paragraphs 4.1 Integration of Maintenance Planning (MP), 4.3 Integration of Supply Support (SS), 4.4 Integration of Support Equipment (SE), 4.5 Integration of Technical Data (TD), 4.6 Integration of Training and Training Support (TTS), and 4.11.5 Training and Instruction for acquisition logistics contract support. This task order describes the tasks to be performed in support of the F-15 Foreign Military Sales (FMS) Branch ASC/FBAS and the USAF Integrated Acquisition Logistics Team ASC/FBAW. The tasks to be accomplished also include: Change Proposal and Document Evaluation and Definition of New Requirements. NO ENGINEERING SUPPORT SHALL BE PROVIDED UNDER THIS SOW BY THE CONTRACTOR.

### **3.0 RESPONSIBILITIES**

The Chief, Integrated Acquisition Logistics (ASC/FBAW), is responsible for the technical liaison, review, approval, and final acceptance of efforts accomplished under this tasking.

### **4.0 WORK TO BE ACCOMPLISHED**

The contractor shall perform the following tasks in accordance with the basic contract and this task order (DI-ADMN-81373/T, SEQ A001; DI-MGMT-80368/T, SEQ A002; DI-ADMN-80447, SEQ A003; DI-MISC-80508/T, SEQ A004).

#### **4.1 Logistics Support Tasks**

The contractor shall provide highly qualified acquisition logistics and management support services to ensure the established goals, objectives, and procedures are complied with in support of the F-15 Weapon System and associated equipment. This support will require a high degree of proficiency in acquisition logistics management for support of the on-going F-15 modifications such as: F-15 Electronic Warfare (EW) and Technology Developments; Fiber Optic Toad Decoy (FOTD); Common Missile Warning System (CMWS); the Suite IV Operational Flight Program (OFP) upgrades; the Helmet Mounted Queuing; the AN/APG-63V1 Radar Upgrade; the Standard Flight Data Recorder; the Fighter Data Link program and the F-15E follow-on procurement.

**4.1.1 Integration of Maintenance Planning (MP).** The support contractor shall provide maintenance planning support for the F-15 Weapon System and associated equipment as follows:

a. Assist F-15 representatives with planning and arranging maintenance planning conferences to review/finalize maintenance plans for recoverable components. This, in conjunction with FMS counterparts, is to include maintenance planning activities related to field support that support the F-15 concept of operations.

b. Provide Commodity Class Consignment (C3) support to include reviewing and providing comments and recommendations to C3 planners and planning documents. Coordinate, distribute, and track all inputs to the C3 process to allow for the development of a jointly agreed upon C3 consignment. Guidance for all actions shall be in accordance with F-15 SPO OI 5000.2-3.

**4.1.2 Supply Support (SS).** The contractor shall review and monitor supply and supply support requirements and provide assessments to ensure that the required supplies are properly procured, stock listed and available and that the proper processes are in place to establish an organic or Original Equipment Manufacturer (OEM) capability for the F-15 programs.

**4.1.3 Integration of Support Equipment (SE).** The contractor shall provide logistics support for the acquisition and fielding of F-15 Support Equipment (SE) as related to the following:

a. Provide administrative support to maintain and sustain the F-15 SERD process to include; maintaining the SERD data base system, distribution of SERDs to approved organizations; prepare, coordinate, distribute and monitor the status of SERD Purchase Requests (PRs); utilize and recommend improvements to the AMS SE management system to support all phases of SERD processing and SERD activities.

b. Provide data collection, review Table of Allowance (TA) changes and complete official forms to accomplish SERD Basis-of-Issue (BOI) changes.

c. Conduct SERD audits to ensure the compatibility of SE requirements and provide updates/modifications to the SERD process to sustain SERD integrity.

d. Evaluate AF Forms 601 and provide reports pertaining to operational unit SE needs

and requirements with information copy to WR-ALC/LZEA for TA action.

e. Prepare correspondence for appropriate ASC/LF signatures incidental to administrative suspenses and/or contract schedules.

f. Support Automated Data Processing (ADP) by compiling and generating products sequenced by Part Number (P/N), P/N and delivery date, National Stock Number (NSN), NSN and delivery date, or by delivery date that provides status accounting for SE placed on order through PAGELS, ECPs, CCPs and FYPs. Update SE status reports which track and depict procurement status using associated PAGELS, ECPs, CCPs, and FYPs processes. Obtain needed data from said documents for inclusion into a computer database for generation of data products. Compile and generate computer data products that identify SE items which have exceeded their estimated/scheduled delivery dates.

g. Upgrade the current SERD automation process. The upgrade process shall be coordinated with and approved by the F-15 FBAL Functional Area Chief.

h. Evaluate SE quantity requirements. Retrieve and update reports which cross-reference CFE data with any combination of Master CFE Delivery Schedules, TAs, SERDs, AF Forms 601, prior delivery data, and cost data. Reports shall be generated by PN, NSN, and/or SERD sequence numbers.

i. Support Value Analysis by auditing SE requirements against quantities proposed by the prime equipment contractor, verify SERD status and revise lead times and contractual authorization data in the Master CFE listing. Reconcile the Master CFE database to include any changes made during the review/authorization process. If any discrepancies are found during the audit, advise the program manager by letter to include a suggested resolution of the discrepancy. Submit the revised Master CFE database for review.

j. Based on historical procurement information, prepare a Life Cycle Cost (LCC) report which contains the pricing history for each piece of SE in the procurement for submission to the program manager. Upon receipt, audit the definitized contract modification against the Master CFE database. Update the database with the effective date of modification, the negotiated lead time and the negotiated unit cost.

k. Maintain and provide improvements to data base tracking systems in support of SE, ILS, LRUs and SRUs transition management; assist the ILSM to identify, quantify, and/or program or acquire all support elements needed to maintain and support maintenance trainers, including SE, spares, technical data, and calibration requirements.

4.1.4 Integration of Technical Data (TD). The contractor shall assist in providing logistics support for the acquisition and sustainment of F-15 Technical Data as related to:

a. Development and refinement of customer technical data requirements and the preparation of draft contractual requirements. This shall include assisting in, preparation of, and

conducting of technical data conferences.

b. Assisting in performing the necessary quality assurance functions related to technical data in-process reviews, contractor validations, USAF verifications and acceptance inspections. This shall also include the monitoring of the prime contractor's development process.

c. Receiving, logging, processing, tracking, and evaluating all Contractor Furnished Aeronautical Equipment/Contractor Furnished Equipment (CFAE/CFE) Notices.

d. Assisting with managing Country Standard Technical Orders (CSTOs) and Country Common Technical Orders (XX) development and shipment, identifying required USAF TMs for release and effecting shipments, and assisting/supporting CSTO/XX TM reviews and validations.

e. Assisting with the planning, development oversight and fielding of Time Compliance Technical Orders (TCTOs). This includes ECP evaluation, coordination, forms processing, CCB input, related TO updates and kit proofing/verification actions.

4.1.5 Training and Training Support (TTS). The contractor shall assist in accomplishing analyses, preparing reports, planning for training, and development of training plans.

4.1.6 Training and Instruction. The contractor shall provide on the job training (OJT) for Air Force acquisition logistics managers newly assigned to the F-15 program.

4.1.7 Change Proposal and Document Evaluation. The contractor shall evaluate all change proposals, draft directives, military specifications and standards for logistics program impacts resulting from each proposed change. As a minimum, this evaluation shall ensure the following: all necessary logistics elements have been considered in each proposal, the proposed coverage is adequate and suitable, omission of necessary coverage has been determined, duplications of existing coverage has been noted, proposed delivery schedule has been developed and an analysis of proposed cost has been performed. Reports and Development Sub Board (DSB) charts shall be provided as required at time of tasking.

4.1.8 Definition of New Requirements. The contractor shall provide acquisition logistics support and expertise in the definition of new logistics requirements for F-15 weapon system/subsystem which may arise from time to time. This requires the full breadth of acquisition logistics experience to ensure program objectives are met.

#### 4.2 Review Participation

As required under paragraph 4.0, the support contractor shall attend program reviews and provide technical assessments of action items with respect to logistics requirements. The support contractor shall develop summary information on the activities, action items, conclusions and recommendations related to meetings, reviews, and audits.

#### 4.3 Briefing Support

As required under paragraph 4.0, the support contractor shall assist in the preparation of briefing material. This shall include background information, organizing the information, writing and formatting the information, preparing talking papers and providing backup data and information as required.

#### 4.4 Travel Requirements

When required under paragraph 4.0, the support contractor shall travel as required to participate in meetings, reviews and audits necessary to support program tasks. Travel in support of the F-15 program will include various CONUS and FMS locations as required. The FMS logistician requires a passport for travel to FMS locations.

### 5.0 REPORTS/DATA AND OTHER DELIVERABLES

All data/reports and deliverables shall be delivered in accordance with the Contract Data Requirements List (CDRL) DD Forms 1423.

### 6.0 GENERAL INFORMATION

#### 6.1 Work Location

a. Accomplishment of tasks required by this task order requires work in the F-15 Development System Office (DSO) located at Wright-Patterson AFB, OH (WPAFB). Job related off-site work locations may be required. Additionally, periods of temporary duty (TDY) will be required at various contractor, subcontractor and Air Force facilities located throughout the continental United States and applicable FMS countries.

b. Contractor personnel will be authorized office space, office furniture, computers and access to office electronic equipment, i.e., FAX, printer, reproduction equipment, etc. SPO contractor personnel will also be authorized to attend, on a standby basis, training programs that will ensure contractor personnel stay abreast of SPO training requirements and objectives.

#### 6.2 Contractor Relationships/Supervision

In interactions and dealings with system contractors/ subcontractors, the contractor shall perform work for investigation purposes only. The contractor shall not provide direction nor otherwise interject into government/system contractor/subcontractor relationships. Contractor personnel shall not be under the direct supervision of Air Force personnel.

#### 6.3 Security Classification

Access to classified information, up to and including SECRET, will be required. Preparation and/or storage of classified information will not be required at the contractor facility. The DD Form 254 will be used as guidance for all classified information access at the base work environment.



<div>DEPARTMENT OF DEFENSE</div> <div>CONTRACT SECURITY CLASSIFICATION SPECIFICATION</div> <div>(The requirements of the DoD Industrial Security Manual apply to all security aspects of this effort)</div>				<div>1. CLEARANCE AND SAFEGUARDING</div> <div>a. FACILITY CLEARANCE REQUIRED</div> <div>SECRET</div> <div>b. LEVEL OF SAFEGUARDING REQUIRED</div> <div>N/A</div>			
2. THIS SPECIFICATION IS FOR: (X and complete as applicable)				3. THIS SPECIFICATION IS: (X and complete as applicable)			
<div>X</div> <div>a. PRIME CONTRACT NUMBER</div> <div>F33657-97-D-2007/0018</div>		<div>Expires: 05 Dec 00</div>		<div>X</div> <div>a. ORIGINAL (Complete date in all cases)</div>		<div>Date (YYMMDD)</div> <div>99 10 06</div>	
<div>b. SUBCONTRACT NUMBER</div>				<div>b. REVISED (Supersedes all previous specs)</div>		<div>Revision No.</div>	
<div>c. SOLICITATION OR OTHER NUMBER</div>		<div>DUE Date (YYMMDD)</div>		<div>c. FINAL (Complete item 5 in all cases)</div>		<div>Date (YYMMDD)</div>	
4. IS THIS A FOLLOW-ON CONTRACT? <div>X</div> YES <div></div> NO				If Yes, complete the following:			
Classified material received or generated under <div>F33657-97-D-2007</div>				(Preceding Contract Number) is transferred to this follow-on contract			
5. IS THIS A FINAL DD FORM 254? <div></div> YES <div>X</div> NO				If Yes, complete the following:			
In response to the contractor's requested dated _____				, retention of the identified classified material is authorized for the period of _____			
6. CONTRACTOR (Include Commercial and Government Entity (CAGE) Code)							
<div>a. NAME, ADDRESS, AND ZIP CODE</div> <div>RJO Enterprises, Inc.</div> <div>4640 Forbes Blvd., Suite 200</div> <div>Lanham, MD 20706</div>				<div>b. CAGE CODE</div> <div>9V181</div>		<div>c. COGNIZANT SECURITY OFFICE (Name, Address, and Zip Code)</div> <div>Defense Security Service</div> <div>2461 Eisenhower Avenue</div> <div>Room 744</div> <div>Alexandria, VA 22331-1000</div>	
7. SUBCONTRACTOR							
<div>a. NAME, ADDRESS, AND ZIP CODE</div> <div>N/A</div>				<div>b. CAGE CODE</div> <div>N/A</div>		<div>c. COGNIZANT SECURITY OFFICE (Name, Address, and Zip Code)</div> <div>N/A</div>	
8. ACTUAL PERFORMANCE							
<div>a. LOCATION</div> <div>N/A</div>				<div>b. CAGE CODE</div> <div>N/A</div>		<div>c. COGNIZANT SECURITY OFFICE (Name, Address, and Zip Code)</div> <div>N/A</div>	
9. GENERAL IDENTIFICATION OF THIS PROCUREMENT							
Acquisition Logisitics Support, Functional Manpower Support Services							
10. THIS CONTRACT WILL REQUIRE ACCESS TO:							
YES		NO		11. IN PERFORMING THIS CONTRACT, THE CONTRACTOR WILL:		YES	
NO		NO		YES		NO	
<div>a. COMMUNICATIONS SECURITY (COMSEC) INFORMATION</div>		<div>X</div>		<div>a. HAVE ACCESS TO CLASSIFIED INFORMATION ONLY AT ANOTHER CONTRACTOR'S FACILITY OR A GOVERNMENT ACTIVITY</div>		<div>X</div>	
<div>b. RESTRICTED DATA</div>		<div>X</div>		<div>b. RECEIVE CLASSIFIED DOCUMENTS ONLY</div>		<div>X</div>	
<div>c. CRITICAL NUCLEAR WEAPON DESIGN INFORMATION</div>		<div>X</div>		<div>c. RECEIVE AND GENERATE CLASSIFIED MATERIAL</div>		<div>X</div>	
<div>d. FORMERLY RESTRICTED DATA</div>		<div>X</div>		<div>d. FABRICATE, MODIFY, OR STORE CLASSIFIED HARDWARE</div>		<div>X</div>	
<div>e. INTELLIGENCE INFORMATION</div>		<div></div>		<div>e. PERFORM SERVICES ONLY</div>		<div>X</div>	
<div>(1) Sensitive Compartmented Information (SCI)</div>		<div>X</div>		<div>f. HAVE ACCESS TO U.S. CLASSIFIED INFORMATION OUTSIDE THE U.S. PUERTO RICO, U.S. POSSESSIONS AND TRUST TERRITORIES</div>		<div>X</div>	
<div>(2) Non-SCI</div>		<div>X</div>		<div>g. BE AUTHORIZED TO USE THE SERVICES OF DEFENSE TECHNICAL INFORMATION CENTER (DTIC) OR OTHER SECONDARY DISTRIBUTION CENTER</div>		<div>X</div>	
<div>f. SPECIAL ACCESS INFORMATION</div>		<div>X</div>		<div>h. REQUIRE A COMSEC ACCOUNT</div>		<div>X</div>	
<div>g. NATO INFORMATION</div>		<div>X</div>		<div>i. HAVE TEMPEST REQUIREMENTS</div>		<div>X</div>	
<div>h. FOREIGN GOVERNMENT INFORMATION</div>		<div>X</div>		<div>j. HAVE OPERATIONS SECURITY (OPSEC) REQUIREMENTS</div>		<div>X</div>	
<div>i. LIMITED DISSEMINATION INFORMATION</div>		<div>X</div>		<div>k. BE AUTHORIZED TO USE THE DEFENSE COURIER SERVICE</div>		<div>X</div>	
<div>j. FOR OFFICIAL USE ONLY INFORMATION</div>		<div>X</div>		<div>l. OTHER (Specify)</div>		<div></div>	
<div>k. OTHER (Specify)</div>		<div>X</div>		<div>Notification of Government Security Activity Required.</div>		<div>X</div>	
		<div>X</div>		<div>See addendum</div>		<div></div>	

**12. PUBLIC RELEASE.** Any information (classified or unclassified) pertaining to this contract shall not be released for public dissemination except as provided by the Industrial Security Manual or unless it has been approved for public release by appropriate Government authority. Proposed public releases shall be submitted for approval prior to release

☐ Direct ☒ Through (Specify):

WR-ALC/PA  
215 Page Rd Suite 106  
Robbins AFB GA 31098-1662

to the Directorate for Freedom of Information and Security Review, Office of the Assistant Secretary of Defense (Public Affairs) for review.  
In the case of non-DoD User Agencies, requests for disclosure shall be submitted to that agency.

**13. SECURITY GUIDANCE.** The security classification guidance need for this classified effort is identified below. If any difficulty is encountered in applying this guidance or if any other contributing factor indicates a need for changes in this guidance, the contractor is authorized and encouraged to provide recommended changes; to challenge the guidance or the classification assigned to any information or material furnished or generated under this contract; and to submit any questions for interpretation of this guidance to the official identified below. Pending final decision, the information involved shall be handled and protected at the highest level of classification assigned or recommended. (Fill in as appropriate for the classified effort. Attach, or forward under separate correspondence, any documents/guidelines/extracts reference herein. Add additional pages as needed to provide complete

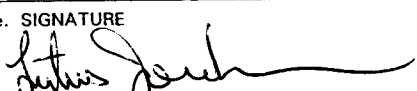
- The National Industrial Security Program Operating Manual (NISPOM), January 1995 applies to this contract.
- Ref Blk 10j: FOUO applies. See addendum.
- Ref Blk 11a: Releasing contractor or Government activity will furnish complete classification guidance for the service to be performed. Contract performance is restricted to RJO Enterprises and Wright-Patterson AFB, Building 32.
- Ref Blk 11L: The Notification of Government Security Activity and Visitor Group Security Agreement clause applies. See contract clause for details.
- Program Manager: Mr. Robie Farmer, ASC/FBAW, (937) 255-4512
- ACO Address: DCMC Dayton, Area C Building 30, 1725 Van Patton Drive, Wright-Patterson AFB OH 45433-5302

**14. ADDITIONAL SECURITY REQUIREMENTS.** Requirements, in addition to ISM requirements, are established for this contract. (If Yes, identify the pertinent contractual clauses in the contract document itself, or provide an appropriate statement which identifies the additional requirements. Provide a copy of the requirements to the cognizant security office. Use Item 13 if additional space is needed) ☐ Yes ☒ No

**15. INSPECTIONS.** Elements of this contract are outside the inspection responsibility of the cognizant security office. (If Yes, identify specific areas or elements carved out and the activity responsible for inspections. Use Item 13 if additional space is needed.) ☒ Yes ☐ No

Ref Blk 11L: Contractor performance will occur on Wright-Patterson AFB. DSS is relieved of all inspection responsibility for contractor performance on the installation. ASC/SYSPC will maintain Security oversight.

**16. CERTIFICATION AND SIGNATURE.** Security requirements stated herein are complete and adequate for safeguarding the classified information to be released or generated under this classified effort. All questions shall be referred to the official named below.

a. TYPED NAME OF CERTIFYING OFFICIAL	b. TITLE	c. TELEPHONE (Include Area Code)
Lytus Jordan	Contracting Officer	937-255-7003x4652
d. ADDRESS (Include Zip Code)	<b>17. REQUIRED DISTRIBUTION</b>	
ASC/CDS	<input checked="" type="checkbox"/> a. CONTRACTOR	
2275 D Street, Bldg. 16 Rm 129	<input checked="" type="checkbox"/> b. SUBCONTRACTOR	
Wright-Patterson AFB, Oh 45433	<input checked="" type="checkbox"/> c. COGNIZANT SECURITY OFFICE FOR PRIME AND SUBCONTRACTOR	
e. SIGNATURE	<input checked="" type="checkbox"/> d. U.S. ACTIVITY RESPONSIBLE FOR OVERSEAS SECURITY ADMINISTRATION	
	<input checked="" type="checkbox"/> e. ADMINISTRATION CONTRACTING OFFICER	
	<input checked="" type="checkbox"/> f. OTHERS AS NECESSARY	

DD Form 254, DEC 90 (REVERSE) (EF-V1) (PerFORM PRO)

6 Oct 99 Sm

ASC/SYSPC (Security Office)  
1801 TENTH ST ROOM 103  
WPAFB OH 45433-7625

ADDENDUM TO DD FORM 254  
23 March 1998

## FOR OFFICIAL USE ONLY (FOUO)

The following procedures will be used to protect FOR OFFICIAL USE ONLY (FOUO) information.

1. **HANDLING:** Access to FOUO material shall be limited to those employees who need the material to do their jobs. The FOR OFFICIAL USE ONLY marking is assigned to information when created by a DOD User Agency. FOR OFFICIAL USE ONLY is not a classification, but requires extra precautions to ensure it is not released to the public.
2. **MARKING:**
  - a. Mark an unclassified document containing FOUO information "FOR OFFICIAL USE ONLY" at the bottom of each page containing FOUO information and on the bottom of the front page or front cover (if any) and on the back of the last page and on the back cover (if any).
  - b. In a classified document, mark:
    - (1) An individual paragraph that contains FOUO, but not classified information, by placing "(FOUO)" at the beginning of the paragraph.
    - (2) The top and bottom of each page that has both FOUO and classified information, with the highest security classification of the information on that page.
    - (3) "FOUO" at the bottom of each page that has FOUO information but is not classified.
    - (4) If a classified document also contains FOUO information or if the classified material becomes FOUO when declassified, place the following statement on the bottom of the cover or the first page, under the classification marking: "NOTE: If declassified, review the document to make sure material is not FOUO and not exempt under AFI 37-131 before public release."
  - c. Mark other records, such as computer print outs, photographs, films, tapes, or slide "FOR OFFICIAL USE ONLY" so that the receiver or viewer knows the record contains FOUO information.
  - d. Mark each part of a message that contains FOUO information. Unclassified messages containing FOUO information must show the abbreviation "FOUO" before the text begins.
  - e. Make sure that documents that transmit FOUO materials call attention to any FOUO attachments.
3. **STORAGE:** To safeguard FOR OFFICIAL USE ONLY records during normal duty hours, place them in an out-of-sight location if your work area is accessible to persons who do not have a valid need for the information. After normal duty hours, store FOUO records to prevent unauthorized access. File them with other unclassified records in unlocked files or desks when normal internal building security is provided. When there is no internal security, locked buildings or rooms usually provide adequate after-hours protection. For additional protection, store FOUO material in locked containers such as file cabinets, desks, or bookcases. Expenditure of funds for security containers or closed areas solely for the protection of FOUO data is prohibited.
4. **TRANSMISSION:** FOUO material shall be transmitted by the same methods as other UNCLASSIFIED material. Discussion of FOUO material on the telephone is authorized if necessary for performance of the contract. FOUO information may be transmitted over telephone lines in digital form, by telecopies, or by other commercial teletype lines without encryption.
5. **RELEASE:** FOUO information may be released only to DoD components, officials of DoD component, and other DoD contractors when needed to conduct official DoD business.
6. **DESTRUCTION:** When no longer needed, FOUO information may be disposed of by any method which will preclude its disclosure to unauthorized individuals.

### NOTIFICATION OF GOVERNMENT SECURITY ACTIVITY

1. Thirty days before the date Contractor operations will begin on Wright-Patterson AFB OH, the Contractor shall provide ASC/SYSPC, 1801 Tenth Street, WPAFB, OH 45433-7625 the following information:

- a. The name, address, and telephone number of your company's Facility Security Officer and your designated on-site security representative;
- b. The contract number and military contracting command;
- c. The highest classification category of defense information to which Contractor employees will have access;
- d. The date Contractor operations will begin on WPAFB OH;
- e. The estimated completion date of operations on WPAFB OH;

2. This requirement is in **addition** to visit request notification procedures contained in DoD 5220.22M, National Industrial Security Program Operating Manual, Chapter 6.